



I.P.M
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Neuchâtel, 20.04.2021

RE: Call for Project Management Positions in Africa

The executive committee of IPM-International in Switzerland is launching a competition for the positions of Project Management Directors. We are looking for young graduates of Master's in project management in the fields of Global Health and Humanitarian Medicine. This competition is open to dynamic young people aged 25 to 35 years preceding an MBA in project management, among others, in the aforementioned fields.

Interested parties should send their request directly to Goodman: good.beguel@cpm-ipm.org , Coretta : admin@cpm-ca.org with a copy to admin@cpm-ipm-int.org.

A. Applicants must send their files consisting of:

1. A cover letter for the Project Management position at IPM-International
2. A detailed CV + One photo stuck on their cv.
3. Three letters of reference
4. Copies of diplomas specializing in this area from the bachelor's level, candidates for a Master's degree, or having a Master's degree, candidates for a PhD or having a PhD.
5. The report cards for their year of the diplomas mentioned in the file.

B. Selection criteria:

- The successful candidates must be bilingual (English and French), fluent in writing (level A) and speak it (A, B or C).
- They must have a very good experience in the management of projects in the above-mentioned fields.
- Good writing skills and well supported argumentation in seeking funding from donors.
- Know how to develop the budget according to the financing project and know how to defend it with donors.
- Master the accounting of such projects with the jargon appropriate to each case, depending on whether it is a problem of mental health, physical health or health in a humanitarian context, etc.
- Master the research of products in the health sector and their prices in the national and international market to choose the right offers within the framework of the project.
- Control the salary scale adapted according to the zone or the country where the project is taking place.
- Be able to submit the finalized project to IPM-international one week before the indicated deadline.
- Candidates must have their Laptop and ICT masters and have a good broadband internet connection and whatever goes with it, etc.
- Master word processing and basic computer software World, Outlook, Excel, PPT, S-Plus for statistics, accounting software (OHANDA System), etc.

C. Selection steps:

1. First step of the selection:

- Seuls les candidats sélectionnés seront invités à passer les tests écrits en ligne.
- Seuls les candidats sélectionnés aux tests écrits seront invités à présenter l'entretien avec la direction de



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L'IPM-International en visioconférence.

2.Second step of the selection:

- Admission to the 6-month probationary period at IPM-International
- Only 2 to 4 candidates will be selected to spend 6 months of this probationary internship at IPM-International (without traveling, they will work online and assist in online training because of the Covid-19)
- During this internship period, they will benefit from an internship grant.

D. Finalists for the positions:

- Only 2 candidates will be selected for the positions of Project Director at IPM-International or at one of its subsidiaries in Africa (without traveling, they will work online and assist in continuing online training because of the Covid -19).
- Successful candidates must have their own work tools: Laptop, telephone and high-speed internet to receive and send confidential documents in a secure manner.

E. Final provisions:

- Competition open on 20. 04.2021
- Deadline for receipt of applications 30.05.2021

Regards,

Prof. Dr. Med. Issack BIYONG, MD, MSc. MAS, CTS,FMH
Psychiatre, Pédiopsychiatre et Psychothérapeute/FMH
Chair: IPM-International

www.ipm-int.org & www.ipm-cmr.org